

HILLTOP VIEW LODGE ADDITIONAL INFORMATION

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RENTAL AGREEMENT INSTRUCTIONS

1. Please fill out and sign the rental agreement. Please write clearly and be sure to list EVERYONE who will be in attendance for your vacation. Please be sure to completely read the agreement, and if you have questions, please call Andrea at (856) 220-4972.
2. Keep a copy of the agreement for yourself. Please email or fax a copy of the agreement to Andrea Martin. You may also mail the original; however this is only recommended if you have 2 weeks before your stay.

Email: HilltopViewVacations@yahoo.com
Fax: (609) 239-1152
Snail: Andrea Martin
214 W. Pearl Street
Burlington, NJ 08016

3. When you return the agreement, please be sure to include the following items (failure to do so can result in delay or loss of your reservation):
 - a. Copy of driver's licenses for all Renters signing the agreement.
 - b. If you are paying by a means other than PayPal, be sure to also include your certified check or money order in the amount of the deposit made payable to "Andrea Martin."
4. *If we have made **full** payment arrangements through PayPal, you may disregard this section.* Upon your check-in, you must have your balance due in cash, money order, or certified check (made payable to "Andrea Martin") or have already paid the balance via PayPal. Failure to do so will delay or cancel your reservation.

CHECK-IN INSTRUCTIONS

Hold on to these instructions!

Check In: You may check-in at the house no earlier than 3:00 PM (unless we have made other arrangements). In most cases, the key will be in a lockbox at the house. We will provide you with the lockbox combination approximately 24 hours before check-in. If you have trouble checking in, or if you cannot find the key, you **MUST** call Teresa at (603) 747- 8051 or (603) 667-1114. **If you are unable to reach Teresa, please call Andrea.** If you've made other arrangements for check in, please disregard. Check out is at or before 12:00 PM on the day of your departure. Additional check-out instructions are at the house, in the House Book.

Upon check-in, please complete a visual inspection of the property. If any items appear to be broken, stained, or very dirty please make note of it and contact Andrea or Teresa right away.

~FOR COLD-WEATHER RESERVATIONS: The home will most likely be chilly when you arrive, and if so, we have found the most efficient way to warm it up is to do the following:

1. Upon arrival, set the 1st and 2nd floor thermostats to 64-66 degrees, and set the basement thermostat to 60-62 degrees. *1st floor thermostat is in the living room, 2nd floor thermostat is in the front bedroom, and basement thermostat is in the game area.*
2. Turn on the gas fireplace in the living room and let it run for about a half hour. Directions for doing so are in the House Book.
3. The home should be toasty after about a half hour, and you can then turn the stove off. You can leave the thermostats around 65 degrees: the system is efficient! Of course, your comfort level may vary, so please feel free to adjust to suit your needs! Enjoy your stay!~

Hilltop View Lodge Cancellation and Security Deposit Policy

A minimum 2 night stay is required for all reservations. A 3 night stay is required during holiday periods. Reservations are held with a \$250 deposit, of which, \$180 is the security deposit and \$70 is the cleaning fee. Reservations are made on a “first deposit, first served” basis. We accept cash, Paypal, credit cards via Paypal, money orders and certified checks. We do not accept personal checks.

Security Deposits are required as part of your balance due. The standard security deposit for stays up to 1 week, 7 nights or less, is \$180. Stays for longer than 1 week may be subject to a higher security deposit. Your security deposit will be returned to you approximately 2-3 weeks after you check out and a successful post-check-out inspection has been made by our property manager. Your security deposit will be sent to you via Paypal or check.

You are free to cancel your reservation. Please review our cancellation policy.

For cancellations of reservations, not during a holiday, you must cancel at least 1 week prior to arrival. Failure to do so will result in a \$75 cancellation fee.

For cancellations of holiday reservations, a \$75 cancellation fee *will* apply, and you must cancel at least 2 weeks prior to your arrival. Failure to cancel without 2 weeks notice will result in a \$150 cancellation fee.

Reservations made less than 1 week prior to arrival, require payment in full at the time of reservation via Paypal. If a reservation of this type is cancelled prior to arrival, a \$100 cancellation fee will be charged.

Cancellations made mid-stay will be refunded the unused balance, less the security deposit or a \$200 cancellation fee, whichever is higher. This fee may be waived in emergency situations.

We understand that certain circumstances sometimes require our guests to cancel in less than the required cancellation timeframe. Exceptions to these cancellation policies can be made on a case-by-case basis, but solely at the owner’s discretion. We appreciate your understanding!

Designated Holidays

New Year’s Eve
Easter Weekend
Labor Day Weekend
Christmas Eve

New Year’s Day
Memorial Day Weekend
Columbus Weekend
Christmas Day

President’s Weekend
4th of July Week
Thanksgiving Weekend

DIRECTIONS TO
134 HILLTOP VIEW DRIVE, N. HAVERHILL, NH 03774

Please Note: Our house is still very new and is not currently map-able via GPS or internet mapping sites.

From Route I-91

On Route I-91 in VT, take exit 17 towards Wells River, VT / Woodsville, NH. Merge onto Route 302 (East) towards Wells River/Woodsville. Continue on Route 302 until you arrive at a stop sign in Wells River where you must turn left or right. Turn Right onto Main Street and then take your first Left onto Railroad St (it might also be called Center Street). Follow Railroad/Center over the green bridge and into Woodsville, NH. You are now on Central Street in Woodsville. Follow Central Street through Woodsville until you arrive at another “T” intersection where Routes 302 and 10 merge. There will be a Rite Aid and the Nootka Lodge in front of you and an Elementary School to your Left. At this light, turn left onto Route 302/10 and follow this road to Route 112/Wild Ammonoosuc Rd/Kancamagus Hwy. Turn Right onto Route 112 at the campgrounds and follow Route 112 for approximately 2 miles. You will come to a sharp right hand bend in the road where you must look for the “Mountain Lakes” sign on the right. If you pass a log cabin gas station/convenience store (called the Swiftwater Way Station) on the left, you’ve gone too far. Go to the “Mountain Lakes” sign and turn right, and then bear a **quick left** onto French Pond Road. Follow French Pond Road to Bear Road (keep your eyes peeled, it’s easy to miss) and turn right onto Bear Road. Follow Bear to a Left turn on Haverhill Lane, and then turn Left on Hilltop View Drive. Follow Hilltop View Drive all the way to the top. The house is the last house on the Right, #134.

Route I-91 is accessible via:

I-84 in Hartford, CT

I-90 in Springfield, MA

I-89 in White River Junction VT

From Route I-93

From Route I-93 in NH, take exit 32 towards N. Woodstock and Lincoln. Turn Right onto Route 112 (West) /Kancamagus Hwy. Follow Route 112 approx 18 miles to French Pond Road on the Left (when you pass the log cabin gas station/convenience store called the Swiftwater Way Station on the right, you are very close, keep an eye out). Turn Left onto French Pond Road and then **continue to bear left** onto French Pond Road (you will see the “Mountain Lakes” sign). Follow French Pond Road to Bear Road on the right (keep your eyes peeled, it’s easy to miss) and turn right onto Bear Road. Follow Bear Road to a Left turn on Haverhill Lane, and then turn Left on Hilltop View Drive. Follow Hilltop View Drive all the way to the top. The house is the last house on the Right, #134.

Route I-93 is accessible via:

Concord, NH

Boston

I-95 near Woburn, MA

The home is located approximately 20 minutes from exit 17 on I-91 and approximately 35 minutes from exit 32 on I-93. Drive times are approximate, and due to weather and road conditions, your drive times may vary. Please use caution on all of the winding and beautiful New Hampshire roads!

ABOUT THE HOUSE

- **The home is fully furnished.**
- **Items available** for your use include:
 - Pots, pans, utensils, and small kitchen appliances including:
 - coffee maker, toaster, blender, hand blender, crock pot, Panini/sandwich press, and electric griddle.
 - Satellite TV, a DVD player, and stereo/CD player.
 - Billiards table, Foosball table, Dartboard and various board games.
 - Depending on prior use, basic condiments and spices should also be available for you as well as paper towels and toilet paper. If you run out of these items during your stay, it is your responsibility to replenish them for your use.
 - Bed sheets, pillows, blankets and towels.
 - Cleaning supplies, including: vacuum cleaner, broom, dustpan and brush, all purpose cleansers, toilet and bathroom cleaners, laundry detergent and dish soap. They are located in the laundry room and under the kitchen sink, if you should need them.
 - A very basic first-aid kit is located under the sink in the half-bath on the main floor.
- **For food and supplies**, you can stock up in downtown Woodsville (approximately 10 minutes away) at the Super Wal-Mart, Shaw's Grocery Store, Job Lot Department Store, or New Hampshire's State Liquor Store. All of these stores (and more) are located along Central Street (the main road through Woodsville, also called Rt 302). If you came in from I-91, you passed these stores on your way in. Directions to downtown Woodsville are in the "House Book."
- **Because we are located on top of a hill**, we are fortunate enough to have a nice view and pretty sunsets. However, because we are on top of a hill, we also have lower than normal water pressure. This problem is solved with a pump in the basement. The pump will run whenever the water is used. Sometimes, when too much water is called for (such as, if someone is showering while the washing machine is running) the pump may stop. You'll notice because the water pressure will disappear or the pump will turn off. This is rare, but if this happens, you'll simply have to turn the pump off and back on again. Instructions for doing so are at the house in the House Book.
- **The Mountain Lakes community facilities are available for you to use.** Simply go to the Mountain Lakes office (on Monadnock Road, off French Pond Road) and tell them you are staying at the Martin/McGill house at 134 Hilltop View Drive. They will give you a pass so you may use the facilities. Facilities include kayak/canoe rentals, swimming, tennis, basketball, lake and beach access, ice skating rink, sledding hill, horseshoe pits and beach grills.
- **If you hike in the woods behind the house** there are wild blackberries and raspberries (only during late summer/early fall). You can eat them! Just be careful – they will stain. And always use proper hiking precautions, and check with Mountain Lakes for the start and end of the hunting seasons.
- **Please sign our Guest Book!** We'd love to hear about your stay!

LAUNDRY

During your stay, you may use the washer and dryer located in the laundry area of the half bathroom. Some detergent, bleach, and fabric softener should be available for your use. There is no extra fee to use the washer and dryer.

Please note: it is highly recommended that you do **not** leave the washer and dryer unattended during their use, and *please always* clean the lint trap in the dryer before each use. You may notice less than optimal water pressure when the washer is filling. This is normal, but we recommend you try not to run the washer while taking a shower/running the dishwasher, etc.

TRASH REMOVAL

If you are checking out on a Sunday or Monday, please place your trash (bagged) in the trash cans and place the cans at the end of the driveway on Sunday night. Trash pick up is on Monday morning at approximately 6 AM.

If you are checking out on a day *other than Sunday or Monday*, please bag your trash and take it to:
Timberwolf Rubbish Removal
10 Holly Street
Woodsville, NH 03785

You must call Timberwolf the day before to let them know you are coming, and you must tell them to charge the “Andrea Martin” account. Their phone # is: (603) 747-3974.

If you'd rather not remove the trash from the property, you may bag it and leave it in the trash cans in the basement/garage and a \$10 trash removal fee will be deducted from your security deposit.

MUCH THANKS FOR YOUR HELP AND ENJOY YOUR STAY!